

**** PLEASE SIGN AND RETURN THIS PAGE ****

Please fill out this form and sign that you have read the syllabus and letter on the back of this sheet. Students, your signature(s) indicate that you agree to support and follow the class expectations. Parents, your signature indicates that you agree to support the student in the expectations of this class. Please provide the best contact information. **Please print clearly and neatly.**

Student:

Last Name: _____ First Name: _____

Alternate First Name (optional): _____

Student Preferred Email Address: _____

Contact #1: Mother Father Legal Guardian

Name: _____

Email: _____

Cell: _____

Other: _____ Type: Home Work Other

Please rank your preference below for contact this semester. Use 1, 2, 3 for best, second best, & third best.

_____ I would like you to contact me **by email**.

_____ I would like you to **text me** between the hours of _____ am/pm and _____ am/pm

_____ I would like you to **call me** between the hours of _____ am/pm and _____ am/pm

Contact #2: Mother Father Legal Guardian

****OPTIONAL****

Name: _____

Email: _____

Cell: _____ Prefer Call Text Both

Please take a picture or store the following information:

<u>Class Announcements:</u> Text @ gordyalg2s to 81010	<u>To Contact Mrs. Gordy:</u> Call or Text (770) 421 – 5516 Email Jasmine.Gordy@dcssga.org	<u>For notes and daily agendas:</u> Visit livelovedomath.weebly.com
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I have read the syllabus and understand the expectations of this course. I ensure that all information provided on this page is accurate to the best of my knowledge. **Please sign below in pen.**

Student Signature and Date

Parent/Guardian Signature and Date

Letter to Students and Parents/Guardians

January 7, 2020

To Whom It May Concern:

We made it to 2020! I am excited to be teaching your student Algebra 2 this semester. As we embark on these next 90 days, I want to bring some things to your attention.

Tentatively, I will be on maternity leave beginning February 20, 2020 for at least six weeks. During these dates, there will be a substitute teacher in the classroom to facilitate instruction and assignments will sometimes require electronic submission during class. The assignments, quizzes and tests will still be graded by myself and students will be expected to stay on task and fulfill the expectations of the course during this time.

There will be supports in place for the students and it is imperative that all the information on the front of this contact form is up-to-date and as accurate as possible so students and parents/guardians can be contacted in a timely manner. I encourage all students to sign up for Remind 101 since this will be my first mode of contact and parents may join as well.

Algebra 2 Tutoring will be available with the following teachers during my absence:

Ms. Anderson – Room 9211 (Tuesday 3:50-4:30p)

Ms. Everett – Room 305 (Wednesday 3:45 – 4:45p)

Ms. Gapuzan – Room 303 by appointment only

Ms. Jones – Room 9205 (Tuesday 3:40 – 4:40p)

The tutoring schedule will be emailed to the addresses on the front of this form during the first few weeks of the semester as well as a copy of this letter.

The actual instruction during this time will consist of videos by myself and others as well as online assignments and paper assignments assigned in class. Attendance and participation will be crucial for students during this semester.

Please let me know if you have any questions or concerns, I will gladly get back in touch with you. I look forward to working with you this semester to ensure the student's success in Algebra 2 this semester.

Sincerely,

Jasmine Gordy
Mathematics Teacher
Douglas County High School
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Phone (text): 770-421-5516
School Phone: 770-651-6676